

## **SPONSORSHIP BOOKING TERMS & CONDITIONS**

1. The Australian Goods and Services Tax (GST) at 10% is applicable to all goods and services offered by the Belonging Matters and all prices in this document are inclusive of the GST. GST is calculated at the date of publication of this document. Belonging Matters reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
2. Sponsorship will be allocated only on receipt of a signed Booking Form and Booking Terms & Conditions. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required cost.
3. All monies are payable in Australian dollars via credit card or EFT. Cheques should be made payable to Belonging Matters Inc and must be drawn on an Australian bank.
4. All monies due and payable must be received (and cheques cleared) by belonging Matters managers prior to advertising. No organisation will be listed as a Sponsor in any official material until full payment and a booking form have been received by the conference managers.
5. CANCELLATION POLICY: Sponsorship can be cancelled with 14 days notice, a service fee of \$50 applies for cancellations with less than 14 days notice. After Sponsorship has been confirmed and accepted, a reduction in Sponsorship is considered a cancellation and will be governed by the above cancellation policy.
6. No Sponsor shall assign, sublet or apportion the whole or any part of their Sponsorship package except upon prior written consent of Belonging Matters
7. Sponsorship monies will facilitate towards the successful development and expansion of Talks that Matter including in addition to subsidising the cost of planning, promotion, management, communication, inviting and organising speakers, filming editing and publishing. Sponsorship monies are not expended on any entertainment incurred which is incidental to the activities of Talks that Matter.
8. Sponsorship entitlements including organisation logo on the Belonging Matters website and other marketing material will be delivered upon receipt of the required payment.
9. Belonging Matters reserves the right to refuse any sponsorship not in line with its principles and policies
10. Privacy Statement –